



বাংলাদেশ উন্মুক্ত বিশ্ববিদ্যালয়
BANGLADESH OPEN UNIVERSITY

Admission

Friday only

Master of Business Administration (MBA)

Majors in MBA

- Human Resource Management
- Marketing ● Finance & Banking
- Accounting & Information Systems
- International & Development Economics

Deadline: 15 February, 2018

Minimum requirements to apply: (a) a recognized bachelor degree or equivalent from any discipline, and (b) a minimum of total twelve (12) points (c) An applicant will secure 1 (one) more point for each additional recognized academic degree above Master degree, e.g., M.S., M.Phil. and so on. Moreover, an applicant will secure one-tenth (1/10) of his/her total age as an additional point.

- Fill out the general information (all fields are compulsory) and click on **Next button** to proceed to personal information page.
- Fill out the personal information. You will need to upload your recent photo (size 300x300) and your scanned signature (300x100)
- Click on Next and fill out the academic information, then click on the **Next button**.
- Ignore job history information and click on **finish**. Then click on OK.
- Use Program Code 33 as reference number.
- Click on proceed to **Payment**. If you select bKash (**must be personal number**) as a payment option, then type agent's mobile no. and transaction ID. Similarly for other payment options (SureCash & DBBL) you have to use agent's mobile no. and transaction ID also. Then click on **Submit**. Immediately an SMS with **USER ID** and **PASSWORD** will go to your mobile. Keep these numbers for your record.

Online Application Procedure

- Scan your signature (size 300x100) and recent photo (300x300).
- Pay the admission fee by bKash (Tk. 600 + transaction charge Tk. 11= Tk. 611) @ **bKash Merchant Account No. 01756045166** and keep the record of agents mobile no. and transaction ID.
- You will also be able to pay admission fee by **SureCash @Merchant Account No. 017865249175**. Or via DBBL by using your Debit Card.
- Open your browser and type **osaps.bou.edu.bd** and click on SOB
- Click on Master of Business Administration (MBA) and read the instructions, then click on **Next button**.

How to get the Admit Card

- Admit Card will be available online **after 19/02/2018**.
- **Login to osaps.bou.edu.bd**. Then type your **USER ID** & **PASSWORD** (check your SMS) and print your Admit Card.

Study Centers: Dhaka, Chittagong, Kushtia & Rajshahi

Paper-based Application Procedure

- Download your application form from BOU website (<http://www.bou.edu.bd/index.php/all-forms>) or you can email to **admissions.sob@gmail.com** to get a copy of the application form.
- Deposit Tk. 600 (Six hundred) into **Janata Bank, MBA Admission Online A/C No. 0100008680609 (Special Notice Deposit)** of BOU Gazipur Campus Branch.
- Fill out the application form, add the attested photocopies of all certificates, marksheets, two copies passport size photo, and the bank slip.
- Submit the complete application package at nearby BOU regional office and get the admit card.

List of primarily selected applicants and the date of viva-voce will be published on **20 /02/ 2018** in the website at www.bou.edu.bd and Regional Centers' Notice Board. Also, you can e-mail to **admissions.sob@gmail.com** for any query and to know your result.

Note for the Students of Bachelor of Business Administration (BBA): Applicants who have completed the BBA Program of Bangladesh Open University with minimum **CGPA 2.75** will be eligible for direct admission into the third level of the MBA Program. Students with **CGPA 2.50 to 2.74** will get direct admission into the first level of the MBA Program through viva-voce.

Note for the Students of Post Graduate Diploma in Management (PGDM): Applicants who have completed the PGDM Program from the School of Business, BOU with at least **2.75 CGPA** will get direct entrance into the 172 semester (2nd Level) of the MBA Program. However, students with **CGPA 2.50 to 2.74** will get direct admission into the first level (171 Semester) of the MBA Program and those with **CGPA 2.00 to 2.49** in the PGDM Program will get additional 2 (two) points under open competition.

Semester: 171

Tutorial Class: Only Friday

Following are the phone numbers of Regional Centers

| | | | |
|------------------------|-------------------------|---------------------------|--------------------------|
| Dhaka RC: 02-9673669 | Sylhet RC: 0821-719523 | Chittagong RC: 031-619633 | Rajshahi RC: 0721-800008 |
| Bogra RC: 051-62794 | Comilla RC: 081-77557 | Jessore RC: 0421-68526 | Barisal RC: 0431-71482 |
| Rangpur RC: 0521-63593 | Faridpur RC: 0631-62081 | Mymensingh RC: 091-65298 | Khulna RC: 041-731795 |

Point Calculation

| Certificate /Degree | Points for | | | Points for Grading | | | | | | |
|----------------------------------|-----------------|-----|-----|--------------------|-----------|-----------|-----------|-----------|-----------|------------|
| | Division/ Class | | | 5.0 scale | | | 4.0 scale | | | |
| | 1st | 2nd | 3rd | 4.00-5.00 | 3.00-3.99 | 2.00-2.99 | 3.75-4.00 | 3.25-3.74 | 2.75-3.24 | Below 2.75 |
| SSC or equivalent | 5 | 3 | 1 | 5 | 3 | 1 | | | | |
| HSC or equivalent | 5 | 3 | 1 | 5 | 3 | 1 | | | | |
| Graduation/General (2-3 years) | 6 | 4 | 1 | 6 | 4 | 2 | 6 | 5 | 4 | 2 |
| Graduation / Engineers (4 years) | 7 | 5 | 2 | | | | 7 | 6 | 5 | 3 |
| Master Degree | 3 | 2 | 0 | | | | 3 | 2 | 1 | 0 |

For Academic Help: 02-9291106, 01721380509, 01729224499

For Technical Help: 01635832845-6

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