



No: BOU/Admin-1(237)/13/ 403

28 January 2020

Office Order

This is to notify that the Vice-Chancellor of Bangladesh Open University (BOU) is hereby extending study leave to **Mr. Md. Arif-Uz-Zaman**, Assistant Professor (English), School of Education, Bangladesh Open University for a further period of 01 (one) year to undertake PhD Program at Limkokwing University of Creative Technology, Malaysia as per decision of the 75th meeting of Standing Committee for Advanced Studies, Training and Research of BOU held on 06 August 2019 and as approved in 167th meeting of Board of Governors of BOU held on 02 October 2019 and as approved by the Ministry of Education, Govt. of the People's Republic of Bangladesh on the following terms and conditions:

1. That the leave will be effective from 20 October 2019;
2. That on return, after completion of the said study, he will work in Bangladesh Open University for the same period of leave availed of, failing for which he will have to pay BOU compensations as may be assessed by the university;
3. That the progress and standard of higher study should be satisfactory and he should send progress reports on expiry of every 6 (six) months;
4. That his service during his study leave will be governed by BOU rules;
5. That as soon as he completes the said course, he will join Bangladesh Open University;
6. BOU will not bear any expenses for his PhD Program in Limkokwing University of Creative Technology, Malaysia;

This notification is issued as per office order no: 37.00.0000.118.08.091.02.21; Date: 19-01-2020 of the Ministry of Education, Govt. of the People's Republic of Bangladesh and as authorized under Prime Minister's office letter no. 03.069.025.06.00.003.2011-144 (500) dt.19.06.2011 of the Office of the Prime Minister, Government of the People's Republic of Bangladesh.

This has the concurrence of the Vice-Chancellor of Bangladesh Open University.

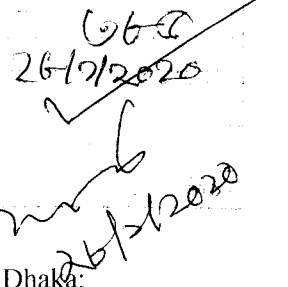

(Dr. Md. Shafiqul Alam)

Registrar

Phone: +88-02-9291112; Mobile: +88-01754459902

Copy forwarded for information and necessary action to:

1. **Mr. Md. Arif-Uz-Zaman**, Assistant Professor (English), School of Education, BOU
2. Senior Secretary, Ministry of Home Affairs, Govt. of the People's Republic of Bangladesh, Dhaka;
3. Senior Secretary, Chancellor's Secretariat, Ministry of Education, Govt. of the People's Republic of Bangladesh, Dhaka;
4. Secretary, Ministry of Public Administration, Govt. of the People's Republic of Bangladesh, Dhaka;
5. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Dhaka;
6. Dean, School of Education, BOU, Gazipur;
7. Controller, Foreign Exchange Division, Bangladesh Bank. Dhaka;
8. Director/System Manager, Computer Division, BOU, Gazipur (for kind necessary action to upload the office order on BOU Website);
9. Director, Finance & Accounts Division, BOU, Gazipur.
10. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka;
11. Visa Officer, the High Commission of Malaysia, Baridhara, Dhaka.
12. PS to VC (for VC's kind information), VC's Secretariat, BOU, Gazipur.
13. Deputy Director (Personnel-1, Teacher), BOU, Gazipur;
14. Deputy Director, Pro-VC's Office (for Pro-VC's kind information), BOU, Gazipur;
15. Deputy Director, Treasurer's Office (for Treasurer's kind information), BOU, Gazipur;
16. Personnel file / Office copy.


26/1/2020