


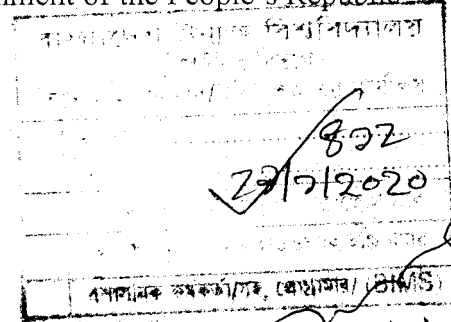


## Office Order

This is to notify that the Vice-Chancellor of Bangladesh Open University (BOU) has granted duty leave from 20-24 February 2020 and earned leave from 25-02-2020 to 01-03-2020 to **Ms. Asma Akter Shelly**, Assistant Professor, School of Business, BOU to attend the International Conference on “Education in the Twenty First Century” to be held from 21-23 February 2020 at Bhubaneaswar, India.

This notification is issued as authorized by the letter no. 03.069.025.06.00.003.2011-144 (500) dt.19.06.2011 of the Office of the Hon’ble Prime Minister, Government of the People’s Republic of Bangladesh.

  
29/01/2020  
(A.K.M Iftekhar Khalid)  
Joint Director (Training)  
Mobile: +88-01717-179646



### Copy forwarded for information & necessary action (Not as per seniority):

1. Senior Secretary, Ministry of Home Affairs, Govt. of the People’s Republic of Bangladesh, Dhaka;
2. Secretary, Chancellor’s Secretariat, Ministry of Education, Govt. of the People’s Republic of Bangladesh, Dhaka;
3. Secretary, Ministry of Public Administration, Govt. of the People’s Republic of Bangladesh, Dhaka;
4. Secretary, Ministry of Foreign Affairs, Govt. of the People’s Republic of Bangladesh, Dhaka;
5. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka;
6. Director General, Immigration & Passport, Govt. of the People’s Republic of Bangladesh;
7. Ms. Asma Akter Shelly, Assistant Professor, School of Business, BOU, Gazipur;
8. Dean, School of Business, BOU, Gazipur;
9. Director, Finance & Accounts Division, BOU, Gazipur;
- ✓ 10. System Manager/Director, Computer Division, BOU (Please take necessary action to upload the office order on BOU Website);
11. Visa Officer, Indian High Commission, Dhaka;
12. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka / All Land Checkpost, Bangladesh;
13. Deputy Director (Personnel-1), Administration Division, BOU, Gazipur;
14. PS to VC (for VC’s kind information), VC’s office, BOU, Gazipur;
15. Deputy Director, Pro-VC’s Office (for Pro-VC’s kind information), BOU, Gazipur;
16. Deputy Director, Treasurer’s office (for Treasurer’s kind information), BOU, Gazipur;
17. PA to Registrar, Administration Division, BOU, Gazipur;
18. Office Copy/Personnel file.