



বাংলাদেশ উন্মুক্ত বিশ্ববিদ্যালয়
BANGLADESH OPEN UNIVERSITY

No: BOU/Admin-1(128)/04/ 682

16 February 2020

Office Order

This is to notify that the Vice-Chancellor of Bangladesh Open University (BOU) has granted duty leave from 19-28 March 2020 and earned leave from 29-03-2020 to 06-04-2020 to **Dr. Rafsan Mahmud**, Associate Professor(English), Open School, BOU to attend the CIES Annual Conference to be held from 22-26 March 2020 organised by the Comparative and International Education Society (CIES), at the Hyatt Regency Miami, Florida-33131, United States. The organizing committee will manage local hospitality and Bangladesh Open University will provide the travel grants towards his said travel to USA.

This notification is issued as authorized by the letter no. 03.069.025.06.00.003.2011-144 (500) dt.19.06.2011 of the Office of the Hon'ble Prime Minister, Government of the People's Republic of Bangladesh.

Khalid
16.02.2020

(A.K.M Iftekhār Khālid)
Joint Director, Training & Research
Phone: 88-02-9291151
Mobile: +88-01717-179646

বাংলাদেশ উন্মুক্ত বিশ্ববিদ্যালয় কম্পিউটার বিভাগ সিস্টেম ম্যানেজার/পরিচালক এর কার্যালয়	
স্মারক নং.....	৬৪২
তারিখ.....	১৬/০২/২০২০
সিদ্ধমন্ত্র এনালিস্ট ওয়েব মাস্টার/প্রোগ্রামার	
>২ ডিগ্রিম এন. সি. হাজার ওয়ার ইঞ্জিনিয়ার	
প্রশাসনিক কর্মকর্তা/সহ. প্রোগ্রামার (BIMS)	

Copy forwarded for information & necessary action (Not as per seniority):

1. Senior Secretary, Ministry of Home Affairs, Govt. of the People's Republic of Bangladesh, Dhaka;
2. Secretary, Chancellor's Secretariat, Ministry of Education, Govt. of the People's Republic of Bangladesh, Dhaka;
3. Secretary, Ministry of Public Administration, Govt. of the People's Republic of Bangladesh, Dhaka;
4. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Dhaka;
5. Controller, Foreign Exchange Division, Bangladesh Bank. Dhaka;
6. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh;
7. Dr. Rafsan Mahmud, Associate Professor(English), Open School, BOU, Gazipur;
8. Dean, Open School, BOU, Gazipur;
9. Director, Finance & Accounts Division, BOU, Gazipur;
- ✓ 10. System Manager/Director, Computer Division, BOU (Please take necessary action to upload the office order on BOU Website);
11. Visa Officer, Indian High Commission, Dhaka;
12. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka / All Land Checkpost, Bangladesh;
13. Deputy Director (Personnel-1), Administration Division, BOU, Gazipur;
14. PS to VC (for VC's kind information), VC's office, BOU, Gazipur;
15. Deputy Director, Pro-VC's Office (for Pro-VC's kind information), BOU, Gazipur;
16. Deputy Director, Treasurer's office (for Treasurer's kind information), BOU, Gazipur;
17. PA to Registrar, Administration Division, BOU, Gazipur;
18. Office Copy/Personnel file.

Head Office: Gazipur-1705, Bangladesh, Phone: PABX 88 02 9291101-4, Fax: 88 02 9291122, E-mail: info@bou.edu.bd

City Office: Dhaka Regional Resource Centre, Holding no. 4/Ka College Area, Govt. Lab. High School Road, Dhanmondi, Dhaka-1205, Bangladesh

Phone: 88 02 8615221, 8612676, Fax: 88 02 8615750, Website: www.bou.edu.bd