



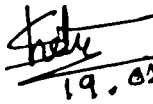
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Date : 19-02-2020

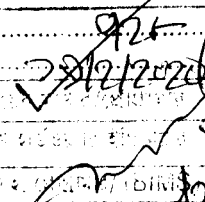
## Office Order

This is to notify that the Vice-Chancellor of Bangladesh Open University (BOU) has granted earned leave from 22-02-2020 to 08-03-2020 to **Meherin Munjarin Ratna**, Assistant Professor (Bengali), Open School, BOU with permission to visit Kingdom of Saudi Arabia (KSA) for performing Holy Omrah Hajj. She will bear all the expenses for the said visit and as such the Bangladesh Open University will have no financial obligations in this regard.

This notification is issued as authorized by letter No. 03.069.025.06.00.003.2011-144(500) dt. 19-06-2011 of the Office of the Honorable Prime Minister, Government of the People's Republic of Bangladesh.

  
19.02.2020

(Setara Begum)  
Deputy Director (Personnel-1)

বাংলাদেশ উন্মুক্ত বিশ্ববিদ্যালয় কম্পিউটার বিভাগ সিস্টেম ম্যানেজার/রিজার্ভ ও এ ডায়রী	
তারিখ:	১৯/০২/২০২০
সিদ্ধান্ত:	১৯/০২/২০২০
স্বাক্ষর:	
প্রোগ্রামার:	

### Copy forwarded for information & necessary action :

1. Senior Secretary, Chancellor's Secretariat, Bangladesh Secretariat, Dhaka, Bangladesh.
2. Senior Secretary, Ministry of Education, Bangladesh Secretariat, Dhaka, Bangladesh.
3. Senior Secretary, Ministry of Home Affairs, Govt. of the People's Republic of Bangladesh.
4. Senior Secretary, Ministry of Establishment, Govt. of the People's Republic of Bangladesh.
5. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh.
6. Controller, Foreign Exchange Branch, Bangladesh Bank, Dhaka.
7. Director, General, Immigration & Passport, Govt. of the People's Republic of Bangladesh.
8. **Meherin Munjarin Ratna**, Assistant Professor (Bengali), Open School, BOU.
9. Dean, Open School, BOU.
10. Director, Finance and Accounts Division, BOU.
- ✓ 11. Director/System Manager, Computer Division, BOU. (to upload BOU web site).
12. Visa Officer, The Royal Embassy of Saudi Arabia. Gulshan Avenue, Dhaka.
13. Immigration Officer, Hazrat Shahjalal International Airport Dhaka, Bangladesh.
14. Ps to VC (for VC's kind information), VC's office, BOU, Gazipur.
15. Deputy Director to Pro-VC (for Pro-VC's kind information), Pro-VC's office, BOU, Gazipur.
16. Personal File.

ADMN-13(GO)

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Phone: 88 02 8615221, 8612676, Fax: 88 02 8615750, Website: www.bou.edu.bd